



LFUCG Department of Social Services
Division of Youth Services

Title: Youth Services – Field Intern

Salary: This is a non-paid position

Hours: Available up to 40hrs/week, Monday-Friday. Open during fall and spring and summer semesters.

Duties:

- Assist staff with conducting youth programs
- Assist with publicity, public relations, constituent services and networking
- Administrative support
- Conducting interviews with the parents of troubled youth
- Perform case management services (degree-seeking social work students only)

Requirements:

- Open juniors, seniors and graduate students, with preference given to students majoring in social work
- Excellent written and verbal communication skills
- Computer proficiency: MS Office, internet, etc.
- Must enjoy working with youth
- Applicants must complete Department of Social Services application and submit to background checks (email intern contact for application)

Application Instructions: Please submit Department of Social Services application, resume and cover letter indicating hours of availability to Mattie Morton: mmorton@lexingtonky.gov